



SHIBOGAMA TECHNICAL SERVICES

Job Posting for a twelve month Term

Position:	Project Advisor
Terms:	Full Time Employment for a twelve month term Successful candidate to start 2010 January 18
Location:	Sioux Lookout, Ontario
Position Summary:	The Project Advisor will be involved in undertakings that promote sustainable social, economic and physical development in the First Nation communities.
Qualifications	Good analytical, evaluation and assessment skills Good computer skills and experience with Microsoft Office Suite Software. Effective written and oral communication skills Must be able to communicate over the phone
Duties & Responsibilities	Write and evaluate reports as required Record minutes of project meetings. Contact suppliers and contractors associated with projects Assist with the preparation of funding applications.
Salary:	Commensurate with experience.
Submit Resume or Application to:	Keith Mason, Director of Shibogama Technical Services Box 387, Sioux Lookout ON P8T 1A5 (807) 737-2662 ext 2242 (807) 737-4823 (fax) email: keithm@shibogama.on.ca
Application Deadline:	2010 January 7 at 3:00 pm Central
Posting:	Internal / SFNC Communities posting